

HUD requires all Continuum of Care (CoC) Program and Emergency Solutions Grants (ESG) Program recipients to collect data on projects and the clients served by those projects in a Homeless Management Information System (HMIS) or comparable database for those agencies that are prohibited from entering data in an HMIS. This checklist provides an example of how agencies required to implement a comparable database can demonstrate due diligence:

- 1. Complete the checklist below.
- 2. Identify deficiencies and developing an action plan or quality improvement strategy.
- 3. Communicate with the comparable database software vendors or negotiate enhanced contractual terms and conditions.

These criteria are not solely used to measure compliance, but rather to ensure that the vendor provides software that meets the minimum privacy standards and data collection/reporting requirements in addition to meeting the needs of the community. This checklist can also be used as a strategic planning resource for how a comparable database can be used as a tool to prevent and end homelessness in the community. Working with your HMIS Lead on the selection of a comparable database can help provide insight on the data management and reporting needs necessary to meet minimum standards.

To understand if you are required to implement a comparable database, review the <u>Victim Service Provider Comparable Database and Reporting Requirements</u> and the U.S. Department of Housing and Urban Development's (HUD's) guidance on <u>when to use a comparable database</u>.

Requirements		
Criteria	\checkmark	Checklist Notes
The comparable database can protect data according to the different federal and local privacy laws, as needed; these laws are not universally applicable (i.e., HIPAA, 42 CFR Part 2) and, if the Violence Against Women Act (VAWA) is more restrictive, VAWA must be followed. ¹		
The comparable database has sufficient security protocols in place including end-to-end data encryption, automatic time out or lock out, concurrent login prevention, username and password access requirements, at least 128-bit+ encryption, SSL certificate, user log(s), and an automated audit trail.		
The comparable database vendor—if storing information with third-party or "cloud" servers— ensures that the contract with the storage provider specifies that the service provider owns the information, and ensures sufficient protocols are in place to protect personally identifying information. ²		
The comparable database contains all of the Project Descriptor Data Elements (PDDE) and response		

^{1 42} CFR Part 2

² Frequently Asked Questions (FAQs) on the VAWA Confidentiality Provision (34 U.S.C. § 12291(b)(2))

Requirements		
Criteria	\checkmark	Checklist Notes
categories. ³		
The comparable database contains all of the Universal Data Elements (UDE) and response categories. ⁴		
The comparable database contains all of the common Program Specific Data Elements (PSDE) and response categories. ⁵		
The comparable database contains all of the individual federal partner Program Specific Data Elements PSDE and response categories. ⁶		
The comparable database contains all of the Metadata Elements (ME). ⁷		
The comparable database provides up-to-date HUD- required reports: Annual Performance Report (APR), Consolidated Annual Performance Evaluation Report (CAPER), and Data Quality Framework. ⁸		
The comparable database provides up-to-date federal partner reports for partners applicable to the victim service provider (VSP). ⁹		
The comparable database software vendor meets HUD and federal partner deadlines for implementing data element, response category, and report specification updates. ¹⁰		
The comparable database can create a valid comma- separated values (CSV) export per the current HUD CSV specifications. ¹¹		
The comparable database can dynamically manage households as members join and depart from the household. ¹²		
The comparable database has sufficient protocols to prevent duplicate client record creation.		
The comparable database can manage record de- duplication via a client record merger feature.		
The comparable database is available for use with limited unplanned downtime for maintenance.		
The comparable database vendor maintains backup, restoration, and recovery procedures; off-site secured data storage; and emergency technical support.		
The comparable database vendor provides a disaster recovery plan.		
The comparable database has features that allow those with disabilities or with special needs to enter		

³ HMIS Data Standards Manual: <u>https://www.hudexchange.info/resource/3824/hmis-data-dictionary/</u> ⁴ Ibid.

⁵ Ibid.

⁶ Ibid.

⁷ Ibid.

 $^{^{\}rm 8}$ HMIS Guidebooks, Templates, and Resources for CoC Grant-Funded Programs:

https://www.hudexchange.info/programs/hmis/hmis-guides/#coc-resources

⁹ Federal partner Program Manuals: <u>https://www.hudexchange.info/programs/hmis/federal-partner-participation/</u> ¹⁰ HUD and federal partners occasionally update HMIS data standards to improve data collection and reporting capabilities across HMIS implementations. Current HMIS data standards are available at: <u>https://www.hudexchange.info/resource/3824/hmis-data-dictionary/</u>

¹¹ HMIS CSV Export Specifications: <u>https://hudhdx.info/VendorResources.aspx</u>

¹² HMIS Data Standards. Data Dictionary 5.9 Household ID

https://www.hudexchange.info/resources/documents/HMIS-Data-Dictionary.pdf

Requirements		
Criteria	\checkmark	Checklist Notes
and report data (508 Compliance).		
The comparable database provides access to historical data and has the ability to archive client-level data after seven years. ¹³		
The comparable database allows the administrator(s) to manage user access through a username, password, and role-based access.		
The comparable database has multiple, tiered levels of system access that provides access to only necessary data collection and reporting functionality for comparable database users to complete their responsibilities.		
The comparable database can import and export data to the latest HUD CSV specifications. ¹⁴		

The following table contains several features that are not requirements of a comparable database but are useful to VSPs in meeting the needs of their data collection and reporting. The additional features in this checklist provide ways that the VSPs can use the comparable database in their strategic planning efforts.

Other Common Helpful Features	\checkmark	Checklist Notes
The comparable database provides ad hoc reporting capabilities accessible to comparable database administration.		
The comparable database has a documented data dictionary, clear naming conventions, and table structure to support reporting and data import and export.		
The comparable database can allow flexible data sharing by data element across the agency in accordance with the VSP's privacy protocols and the client's wishes.		
The comparable database software vendor offers training or supports the local comparable database administrator to develop and deliver training on data entry, workflow, security and privacy protocols, and reporting.		
The comparable database software vendor is timely when responding to feature enhancements, issues, errors, or system bugs.		
The comparable database software vendor is timely when responding to CoC and comparable database leadership questions, issues, and concerns.		
The comparable database software vendor provides dedicated customer service representation for comparable database administrator(s).		
The comparable database software vendor has an easily distinguishable testing environment that mirrors the production environment.		

¹³ Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act. Title IV, Subtitle A, S. 402(f)(3)(a)

¹⁴ Ibid.

The comparable database can provide a resource directory that details the agency and program information as well as program eligibility and real-time vacancies to facilitate the coordinated entry process. The comparable database provides a customizable directory through the database can upload documents to client files. The comparable database can upload documents to client files. The comparable database agency and entry process. The comparable database users for coordinated entry process purposes. The comparable database can collect assessment data for the coordinated entry process. The comparable database can upload documents to client files. The comparable database can collect assessment data for the coordinated entry process. The comparable database can collect assessment data for the coordinated entry process. The comparable database can collect assessments, reports, and documents. The comparable database as a logical workflow that eliminates redundant data entry and prevents wasted effort of data entry and prevents wasted effort of data entry across multiple screens or modules. The comparable database as logical workflow that eliminates redundant database user-level action items. The comparable database as logical workflow that eliminates redundant database user-level action items. The comparable database as logical workflow that eliminates redundant data entry and prevents wasted effort of data entry across multiple screens or modules. The comparable database as logical workflow that entry across multiple screens or modules. The comparable database as a logical workflow that eliminates redundant data entry and prevents wasted effort of data entry across multiple screens or modules. The comparable database allows for real-time data and ysis. The comparable database as a collect electronic signatures. The comparable database as conclusted electronic signatures. The comparable database and lows for real-time data analysis. The comparable database provides and entry or protest available (including reports fo	Other Common Helpful Features	\checkmark	Checklist Notes
directory that details the agency and program information as well as program eligibility and real- time vacancies to facilitate the coordinated entry process. The comparable database provides the ability to make eligibility-informed referrals and track referral outcomes. The comparable database can upload documents to client files. The comparable database provides a customizable prioritization function that can be accessed by comparable database users for coordinated entry process purposes. The comparable database can collect assessment data for the coordinated entry process. The comparable database has a bed and unit management feature to allow for expedient entry and exit into specific beds and units that show real-time vacancy. The comparable database can print assessments, reports, and documents. The comparable database has a bed and unit that have drill-down functionality to assure the data contained within reports is valid. The comparable database has a logical workflow that eliminates redundant data entry and prevents wasted effort of data entry across multiple screens or modules. The comparable database provides report capabilities that have drill-down functionality to assure the data contained within reports is valid. The comparable database has a logical workflow that eliminates redundant data entry and prevents wasted effort of data entry across multiple screens or modules. The comparable database near oligit workflow that eliminates. The comparable database near oligit workflow that eliminates. The comparable database concluct electronic signatures. The comparable database near oligit workflow that eliminates. The comparable database provides a gency- specific information, and comparable database user-level action items. The comparable database accollect electronic signatures. The comparable database accollect electronic signatures. The comparable database envides agency- and project-level reports (client-served reports, dashboards). The comparable database provides the ability to manage data by var	The comparable database can provide a resource		
information as well as program eligibility and real- time vacancies to facilitate the coordinated entry process. The comparable database provides the ability to make eligibility-informed referrals and track referral outcomes. The comparable database can upload documents to client files. The comparable database provides a customizable prioritization function that can be accessed by comparable database users for coordinated entry process purposes. The comparable database users for coordinated entry process purposes. The comparable database can collect assessment data for the coordinated entry process. The comparable database can print assessments, reports, and documents. The comparable database provides report capabilities that have drill-down functionality to assure the data contained within report is valid. The comparable database provides report capabilities that have drill-down functionality to assure the data contained within report is valid. The comparable database provides report capabilities that have drill-down functionality to assure the data contained within report is valid. The comparable database has a logical workflow that eliminates redundant data entry and prevents wasted effort of data entry across multiple screens or modules. The comparable database provides a tool for case management including case notes, goal plans, and housing plans. The comparable database can collect electronic signatures. The comparable database can collect electronic signatures. The comparable database allows for real-time data analysis. The comparable database allows for real-time data analysis. The comparable database allows for real-time data analysis. The comparable database provides agency- and project-level reports (client-served reports, dashboards). The comparable database provides the ability to manage data by various and multiple funding sources. The comparable database provides the ability to manage data by various and multiple funding sources. The comparable database provides the ability to			
process.			
The comparable database provides the ability to make eligibility-informed referrals and track referral outcomes.	time vacancies to facilitate the coordinated entry		
eligibility-informed referrals and track referral outcomes. The comparable database can upload documents to client files. The comparable database provides a customizable prioritization function that can be accessed by comparable database users for coordinated entry process purposes. The comparable database can collect assessment data for the coordinated entry process. The comparable database can collect assessment data for the coordinated entry process. The comparable database can collect assessment data for the coordinated entry process. The comparable database can print assessments, reports, and documents. The comparable database provides report capabilities that have drill-down functionality to assure the data contained within reports is valid. The comparable database displays system alerts that detain entry and prevents wasted elfort of data entry across multiple screens or modules. The comparable database provides a tool for case management including case notes, goal plans, and housing plans. The comparable database has the ability to manage and report Point-in-Time (PIT) Count data. The comparable database can collect electronic signatures. The comparable database provides a gency- and project-level reporting capabilities for used to a sequence of the comparable database can collect electronic signatures. The comparable database has the ability to manage and report Point-in-Time (PIT) Count data. The comparable database and collect electronic signatures. The comparable database provides a gency- and project-level reporting capabilities for use by comparable database provides the ability to manage induces. The comparable database provides agency- and project-level reporting capabilities for use by comparable database provides agency- and project-level reporting capabilities for use by comparable database and reports (client-served reports, database can collect electronic signatures. The comparable database provides the ability to manage index by arious and multiple funding sources.	1 A		
outcomes. Image: Comparable database can upload documents to client files. The comparable database provides a customizable prioritization function that can be accessed by comparable database users for coordinated entry process purposes. Image: Comparable database can collect assessment data for the coordinated entry process. The comparable database can collect assessment data for the coordinated entry process. Image: Comparable database can collect assessment data for the coordinated entry process. The comparable database can print assessments, reports, and documents. Image: Comparable database provides report capabilities that have drill-down functionality to assure the data contained within reports is valid. The comparable database displays system alerts that detail system-level information, agency-specific information, agency-specific information, and comparable database user-level action items. The comparable database notes, goal plans, and housing plans. Image: Comparable database current entry and prevents wasted entry for Count data. The comparable database provides a tool for case management including case notes, goal plans, and housing plans. Image: Count data. The comparable database has the ability to manage and report Point-in-Time (PTI) Count data. Image: Count data. The comparable database and collect electronic signatures. Image: Count data. The comparable database and collect electronic signatures. Image: Count data. The comparable database and collect electronic signatures. Image: Co			
The comparable database can upload documents to client files. Image: Comparable database provides a customizable prioritization function that can be accessed by comparable database users for coordinated entry process purposes. The comparable database can collect assessment data for the coordinated entry process. The comparable database can collect assessment data for the coordinated entry process. The comparable database can collect assessment data for the coordinated entry process. The comparable database has a bed and unit management feature to allow for expedient entry and exit into specific beds and units that show real-time vacancy. The comparable database can print assessments, reports, and documents. The comparable database has a logical workflow that climinates redundant data entry and prevents wasted effort of data entry and prevents wasted effort of data entry across multiple screens or modules. The comparable database provides a tool for case management including case notes, goal plans, and housing plans. The comparable database has the ability to manage and report Point-in-Time (PTT) Count data. The comparable database can collect electronic signatures. The comparable database allows for real-time data analysis. The comparable database allows for use by comparable database user set by comparable database. The comparable database can collect electronic signatures. The comparable database allows for real-time data analysis. The comparable database allows for use by comparable database users beyond HUD- and federal analysis. The comparable database provides agency- set provides data by v			
client files.			
The comparable database provides a customizable prioritization function that can be accessed by comparable database users for coordinated entry process. Image: Coordinated entry process. The comparable database can collect assessment data for the coordinated entry process. Imanagement feature to allow for expedient entry and exit into specific beds and unit management feature to allow for expedient entry and exit into specific beds and units that show real-time vacancy. The comparable database can print assessments, reports, and documents. Image: Comparable database provides report capabilities that have drill-down functionality to assure the data contained within reports is valid. The comparable database novides report capabilities that have drill-down functionality to assure the data contained within reports is valid. Image: Comparable database is a logical workflow that eliminates redundant data entry and prevents wasted effort of data entry across multiple screens or modules. Image: Comparable database is coll for case management including case notes, goal plans, and housing plans. The comparable database and collect electronic signatures. Image: Comparable database and collect electronic signatures. The comparable database user level and report Point-in-Time (PIT) Count data. Image: Comparable database is condinated entry is comparable database users bey comparable database users bey comparable database users bey comparable database users bey of the comparable database users bey comparable database users bey comparable database users bey comparable database users bey of the comparable database users bey comparable database users bey comparable database users bey comparable database users bey of the ability			
prioritization function that can be accessed by comparable database users for coordinated entry process purposes. The comparable database can collect assessment data for the coordinated entry process. The comparable database has a bed and unit management feature to allow for expedient entry and exit into specific beds and units that show real-time vacancy. The comparable database can print assessments, reports, and documents. The comparable database provides report capabilities that have drill-down functionality to assure the data contained within reports is valid. The comparable database has a logical workflow that eliminates redundant data entry and prevents wasted effort of data entry across multiple screens or modules. The comparable database displays system alerts that detail system-level information, agency-specific information, and comparable database user-level action items. The comparable database notes, goal plans, and housing plans. The comparable database notes, goal plans, and housing plans. The comparable database notes, goal plans, and housing plans. The comparable database can collect electronic signatures. The comparable database and plans, and housing plans. The comparable database as notes, real-time data analysis. The comparable database sero-time data analysis. The comparable database sero-time data analysis. The comparable database provides agency- and project-level reporting capabilities for use by comparable database users beyond HUD- and federal partner-required reports (client-served reports, dashboards). The comparable database novides the ability to manage data by various and multiple funding sources. The comparable database provides the ability to manage data by various and multiple funding sources. The comparable database provides the ability to manage data by various and multiple funding sources. The comparable database provides the ability to manage data by various and multiple funding sources. The comparable database provides the ability to manage data by various and multiple fu			
comparable database users for coordinated entry process purposes. Image: Comparable database can collect assessment data for the coordinated entry process. The comparable database has a bed and unit management feature to allow for expedient entry and exit into specific beds and units that show real-time vacancy. Image: Comparable database provides report capabilities that have drill-down functionality to assure the data contained within reports is valid. The comparable database provides report capabilities that have drill-down functionality to assure the data contained within reports is valid. Image: Comparable database has a logical workflow that eliminates redundant data entry and prevents wasted effort of data entry across multiple screens or modules. The comparable database provides a tool for case management including case notes, goal plans, and housing plans. Image: Comparable database lear-level action items. The comparable database and collect electronic signatures. Image: Comparable database lear collect case management including case notes, goal plans, and housing plans. The comparable database can collect electronic signatures. Image: Comparable database lear collect case management catabase allows for real-time data analysis. The comparable database provides agency- and project-level reporting capabilities for use by comparable database provides agency- and project-level reporting capabilities for use by comparable database provides the ability to manage data by various and multiple funding sources. The comparable database provides the ability to manage data by various and multiple funding sources. Image: Comparable database provide			
process purposes.			
The comparable database can collect assessment data for the coordinated entry process. The comparable database has a bed and unit management feature to allow for expedient entry and exit into specific beds and units that show real-time vacancy. The comparable database nas a bed and reports, and documents. The comparable database provides report capabilities that have drill-down functionality to assure the data contained within reports is valid. The comparable database has a logical workflow that effort of data entry and prevents wasted effort of data entry and prevents wasted effort of data entry and generation agency-specific information, and comparable database user-level action items. The comparable database has tool for case management including case notes, goal plans, and housing plans. The comparable database can collect electronic signatures. The comparable database provides a gency- and project-level reporting capabilities for use by comparable database users beyond HUD- and federal pathole database has coordinated entry promerable database users beyond HUD- and federal pa			
for the coordinated entry process. Imanagement deature to allow for expedient entry and exit into specific beds and units that show real-time vacancy. The comparable database can print assessments, reports, and documents. Imanagement feature to allow for expedient entry and exit into specific beds and units that show real-time vacancy. The comparable database can print assessments, reports, and documents. Image: Comparable database provides report capabilities that have drill-down functionality to assure the data contained within reports is valid. The comparable database has a logical workflow that eliminates redundant data entry and prevents wasted effort of data entry across multiple screens or modules. Image: Comparable database displays system alerts that detail system-level information, agency-specific information, and comparable database user-level action items. The comparable database provides a tool for case management including case notes, goal plans, and housing plans. Image: Comparable database is comparable database is comparable database is comparable database and report Point-in-Time (PIT) Count data. The comparable database for real-time data analysis. Image: Comparable database is for use by comparable database user bey comparable database users bey on HUD- and federal partner-required reports (client-served reports, dashboards). The comparable database provides the ability to manage data by various and multiple funding sources. Image: Comparable database provides the ability to manage data by various and multiple funding sources. The comparable database provides the ability to manage data by various and multiple funding sources			
The comparable database has a bed and unit management feature to allow for expedient entry and exit into specific beds and units that show real-time vacancy. The comparable database can print assessments, reports, and documents. The comparable database provides report capabilities that have drill-down functionality to assure the data contained within reports is valid. The comparable database has a logical workflow that elfort of data entry across multiple screens or modules. The comparable database displays system alerts that detail system-level information, agency-specific information, and comparable database user-level action items. The comparable database provides a tool for case management including case notes, goal plans, and housing plans. The comparable database can collect electronic signatures. The comparable database can collect electronic signatures. The comparable database allows for real-time data analysis. The comparable database users beyond HUD- and federal partner-required reports (client-served reports, dashboards). The comparabl			
management feature to allow for expedient entry and exit into specific beds and units that show real-time vacancy. Image: Comparable database can print assessments, reports, and documents. The comparable database provides report capabilities that have drill-down functionality to assure the data contained within reports is valid. Image: Comparable database provides report capabilities that have drill-down functionality to assure the data contained within reports is valid. The comparable database has a logical workflow that eliminates redundant data entry and prevents wasted effort of data entry across multiple screens or modules. Image: Comparable database displays system alerts that detail system-level information, agency-specific information, and comparable database user-level action items. The comparable database provides a tool for case management including case notes, goal plans, and housing plans. Image: Comparable database can collect electronic signatures. The comparable database can collect electronic signatures. Image: Comparable database allows for real-time data analysis. The comparable database allows for real-time data analysis. Image: Comparable database allows for use by comparable database users beyond HUD- and federal partner-required reports (client-served reports, dashboards). The comparable database provides the ability to manage data by various and multiple funding sources. Image: Comparable database has coordinated entry process reports available (including reports for prioritization, referral, and active list management purposes). The comparable database provides data element and Image: Comparable database			
vacancy.Image: Constraint of the system of the			
The comparable database can print assessments, reports, and documents. Image: Comparable database provides report capabilities that have drill-down functionality to assure the data contained within reports is valid. The comparable database has a logical workflow that eliminates redundant data entry and prevents wasted effort of data entry across multiple screens or modules. Image: Comparable database displays system alerts that detail system-level information, agency-specific information, and comparable database user-level action items. The comparable database provides a tool for case management including case notes, goal plans, and housing plans. Image: Comparable database is provides a tool for case management including case notes, goal plans, and housing plans. The comparable database can collect electronic signatures. Image: Comparable database can collect electronic signatures. The comparable database allows for real-time data analysis. Image: Comparable database users beyond HUD- and federal partner-required reports (client-served reports, dashboards). The comparable database provides the ability to manage data by various and multiple funding sources. Image: Comparable database provides the ability to manage data by various and multiple funding sources. The comparable database provides the ability to manage data by various and multiple funding sources. Image: Comparable database provides the ability to manage data by various and multiple funding sources. The comparable database provides the ability to manage data by various and multiple funding sources. Image: Comparable database provides the ability to manage data by vario	exit into specific beds and units that show real-time		
reports, and documents. Image: comparable database provides report capabilities that have drill-down functionality to assure the data contained within reports is valid. The comparable database has a logical workflow that eliminates redundant data entry and prevents wasted effort of data entry arcoss multiple screens or modules. Image: comparable database displays system alerts that detail system-level information, agency-specific information, and comparable database user-level action items. The comparable database provides a tool for case management including case notes, goal plans, and housing plans. Image: comparable database can collect electronic signatures. The comparable database allows for real-time data analysis. Image: comparable database provides agency- and project-level reporting capabilities for use by comparable database provides the ability to manage data by various and multiple funding sources. The comparable database provides the ability to manage analysis. Image: comparable database can collect electronic signatures. The comparable database allows for real-time data analysis. Image: comparable database provides agency- and project-level reporting capabilities for use by comparable database users beyond HUD- and federal partner-required reports (client-served reports, dashoards). The comparable database provides the ability to manage data by various and multiple funding sources. Image: comparable database provides the ability to manage data by various and multiple funding sources. The comparable database provides the ability to manage data by various and multiple funding sources. Image: comparable database provid	vacancy.		
The comparable database provides report capabilities that have drill-down functionality to assure the data contained within reports is valid. The comparable database has a logical workflow that eliminates redundant data entry and prevents wasted effort of data entry across multiple screens or modules. The comparable database displays system alerts that detail system-level information, agency-specific information, and comparable database user-level action items. The comparable database provides a tool for case management including case notes, goal plans, and housing plans. The comparable database can collect electronic signatures. The comparable database allows for real-time data analysis. The comparable database provides agency- and project-level reporting capabilities for use by comparable database provides the ability to manage data by various and multiple funding sources. The comparable database provides the ability to manage data by various and multiple funding sources. The comparable database provides the ability to manage data by various and multiple funding sources. The comparable database provides the ability to manage data by various and multiple funding sources. The comparable database provides the ability to manage data by various and multiple funding sources. The comparable database provides the ability to manage data by various and multiple funding sources. The comparable database has coordinated entry process reports available (including reports for prioritization, referral, and active list management purposes). The comparable database provides data element and 			
that have drill-down functionality to assure the data contained within reports is valid. Image: Control of C			
contained within reports is valid.The comparable database has a logical workflow that eliminates redundant data entry and prevents wasted effort of data entry across multiple screens or modules.The comparable database displays system alerts that detail system-level information, agency-specific information, and comparable database user-level action items.The comparable database provides a tool for case management including case notes, goal plans, and housing plans.The comparable database has the ability to manage and report Point-in-Time (PIT) Count data.The comparable database allows for real-time data analysis.The comparable database provides agency- and project-level reporting capabilities for use by comparable database users beyond HUD- and federal partner-required reports (client-served reports, dashboards).The comparable database provides the ability to manage data by various and multiple funding sources.The comparable database provides the ability to manage data by various and multiple funding sources.The comparable database provides the ability to manage data by various and multiple funding sources.The comparable database provides the ability to manage data by various and multiple funding sources.The comparable database has coordinated entry process reports available (including reports for prioritization, referral, and active list management purposes).The comparable database provides data element and			
The comparable database has a logical workflow that eliminates redundant data entry and prevents wasted effort of data entry across multiple screens or modules. The comparable database displays system alerts that detail system-level information, agency-specific information, and comparable database user-level action items. The comparable database provides a tool for case management including case notes, goal plans, and housing plans. The comparable database has the ability to manage and report Point-in-Time (PIT) Count data. The comparable database allows for real-time data analysis. The comparable database provides agency- and project-level reporting capabilities for use by comparable database provides agency- and project-level reporting capabilities for use by comparable database provides agency- and project-level reports (client-served reports, dashboards). The comparable database provides the ability to manage data by various and multiple funding sources. The comparable database has coordinated entry process reports available (including reports for prioritization, referral, and active list management <			
eliminates redundant data entry and prevents wasted effort of data entry across multiple screens or modules.The comparable database displays system alerts that detail system-level information, agency-specific information, and comparable database user-level action items.The comparable database provides a tool for case management including case notes, goal plans, and housing plans.The comparable database has the ability to manage and report Point-in-Time (PIT) Count data.The comparable database can collect electronic signatures.The comparable database allows for real-time data analysis.The comparable database provides agency- and project-level reporting capabilities for use by comparable database users beyond HUD- and federal partner-required reports (client-served reports, dashboards).The comparable database provides the ability to manage data by various and multiple funding sources.The comparable database provides the ability to manage data by various and multiple funding sources.The comparable database has coordinated entry process reports available (including reports for prioritization, referral, and active list management purposes).The comparable database provides data element and			
effort of data entry across multiple screens or modules.The comparable database displays system alerts that detail system-level information, agency-specific information, and comparable database user-level action items.The comparable database provides a tool for case management including case notes, goal plans, and housing plans.The comparable database has the ability to manage and report Point-in-Time (PIT) Count data.The comparable database can collect electronic signatures.The comparable database allows for real-time data analysis.The comparable database allows for real-time data analysis.The comparable database users beyond HUD- and federal partner-required reports (client-served reports, dashboards).The comparable database provides the ability to manage data by various and multiple funding sources.The comparable database provides the ability to prioritization, referral, and active list management purposes).The comparable database provides to the start of prioritization, referral, and active list management purposes).			
modules.Image: Comparable database displays system alerts that detail system-level information, agency-specific information, and comparable database user-level action items.The comparable database provides a tool for case management including case notes, goal plans, and housing plans.Image: Comparable database has the ability to manage and report Point-in-Time (PIT) Count data.The comparable database can collect electronic signatures.Image: Comparable database allows for real-time data analysis.The comparable database provides agency- and project-level reporting capabilities for use by comparable database users beyond HUD- and federal partner-required reports (client-served reports, dashboards).Image: Comparable database has coordinated entry process reports available (including reports for prioritization, referral, and active list management purposes).The comparable database provides data element andImage prioritization, referral, and active list management purposes).			
The comparable database displays system alerts that detail system-level information, agency-specific information, and comparable database user-level action items.The comparable database provides a tool for case management including case notes, goal plans, and housing plans.The comparable database has the ability to manage and report Point-in-Time (PIT) Count data.The comparable database can collect electronic signatures.The comparable database allows for real-time data analysis.The comparable database users beyond HUD- and federal partner-required reports (client-served reports, dashoards).The comparable database provides the ability to manage data by various and multiple funding sources.The comparable database provides the ability to manage data by various and multiple funding sources.The comparable database provides the ability to manage data by various and multiple funding sources.The comparable database provides the ability to manage data by various and multiple funding sources.The comparable database has coordinated entry prioritization, referral, and active list management purposes).The comparable database provides data element and			
detail system-level information, agency-specific information, and comparable database user-level action items.The comparable database provides a tool for case management including case notes, goal plans, and housing plans.The comparable database has the ability to manage and report Point-in-Time (PIT) Count data.The comparable database can collect electronic signatures.The comparable database allows for real-time data analysis.The comparable database provides agency- and project-level reporting capabilities for use by comparable database users beyond HUD- and federal partner-required reports (client-served reports, dashoards).The comparable database provides the ability to manage data by various and multiple funding sources.The comparable database has coordinated entry process reports available (including reports for prioritization, referral, and active list management purposes).The comparable database provides data element and			
information, and comparable database user-level action items.The comparable database provides a tool for case management including case notes, goal plans, and housing plans.The comparable database has the ability to manage and report Point-in-Time (PIT) Count data.The comparable database can collect electronic signatures.The comparable database allows for real-time data analysis.The comparable database provides agency- and project-level reporting capabilities for use by comparable database users beyond HUD- and federal partner-required reports (client-served reports, dashboards).The comparable database provides the ability to manage data by various and multiple funding sources.The comparable database has coordinated entry process reports available (including reports for prioritization, referral, and active list management purposes).The comparable database provides data element and			
action items.Image: Comparable database provides a tool for case management including case notes, goal plans, and housing plans.The comparable database notes, goal plans, and housing plans.Image: Comparable database notes, goal plans, and housing plans.The comparable database has the ability to manage and report Point-in-Time (PIT) Count data.Image: Comparable database can collect electronic signatures.The comparable database can collect electronic signatures.Image: Comparable database allows for real-time data analysis.The comparable database provides agency- and project-level reporting capabilities for use by comparable database users beyond HUD- and federal partner-required reports (client-served reports, dashboards).The comparable database provides the ability to manage data by various and multiple funding sources.The comparable database has coordinated entry process reports available (including reports for prioritization, referral, and active list management purposes).The comparable database provides data element and			
management including case notes, goal plans, and housing plans.Image manage manage and report Point-in-Time (PIT) Count data.The comparable database has the ability to manage and report Point-in-Time (PIT) Count data.Image manage manageThe comparable database can collect electronic signatures.Image manageThe comparable database allows for real-time data analysis.Image manageThe comparable database provides agency- and project-level reporting capabilities for use by comparable database users beyond HUD- and federal partner-required reports (client-served reports, dashboards).Image manage database has coordinated entry process reports available (including reports for prioritization, referral, and active list management purposes).Image manageThe comparable database provides data element andImage partnerImage prioritization, referral, and active list management purposes).			
housing plans.The comparable database has the ability to manage and report Point-in-Time (PIT) Count data.The comparable database can collect electronic signatures.The comparable database allows for real-time data analysis.The comparable database allows for real-time data analysis.The comparable database provides agency- and project-level reporting capabilities for use by comparable database users beyond HUD- and federal partner-required reports (client-served reports, dashboards).The comparable database provides the ability to manage data by various and multiple funding sources.The comparable database has coordinated entry process reports available (including reports for prioritization, referral, and active list management purposes).The comparable database provides data element and	The comparable database provides a tool for case		
The comparable database has the ability to manage and report Point-in-Time (PIT) Count data.The comparable database can collect electronic signatures.The comparable database allows for real-time data analysis.The comparable database provides agency- and project-level reporting capabilities for use by comparable database users beyond HUD- and federal partner-required reports (client-served reports, dashboards).The comparable database provides the ability to manage data by various and multiple funding sources.The comparable database has coordinated entry process reports available (including reports for prioritization, referral, and active list management purposes).The comparable database provides data element and	management including case notes, goal plans, and		
and report Point-in-Time (PIT) Count data.The comparable database can collect electronic signatures.The comparable database allows for real-time data analysis.The comparable database provides agency- and project-level reporting capabilities for use by comparable database users beyond HUD- and federal partner-required reports (client-served reports, dashboards).The comparable database provides the ability to manage data by various and multiple funding sources.The comparable database has coordinated entry process reports available (including reports for prioritization, referral, and active list management purposes).The comparable database provides data element and	housing plans.		
The comparable database can collect electronic signatures.Image: Comparable database allows for real-time data analysis.The comparable database allows for real-time data analysis.Image: Comparable database provides agency- and project-level reporting capabilities for use by comparable database users beyond HUD- and federal partner-required reports (client-served reports, dashboards).Image: Comparable database provides the ability to manage data by various and multiple funding sources.The comparable database has coordinated entry process reports available (including reports for prioritization, referral, and active list management purposes).Image: Comparable database provides data element and			
signatures.Image: signatures.The comparable database allows for real-time data analysis.Image: signatures.The comparable database provides agency- and project-level reporting capabilities for use by comparable database users beyond HUD- and federal partner-required reports (client-served reports, dashboards).Image: signatures.The comparable database provides the ability to manage data by various and multiple funding sources.Image: signatures.The comparable database has coordinated entry process reports available (including reports for prioritization, referral, and active list management purposes).Image: signatures.The comparable database provides data element andImage: signatures.	and report Point-in-Time (PIT) Count data.		
The comparable database allows for real-time data analysis.The comparable database provides agency- and project-level reporting capabilities for use by comparable database users beyond HUD- and federal partner-required reports (client-served reports, dashboards).The comparable database provides the ability to manage data by various and multiple funding sources.The comparable database has coordinated entry process reports available (including reports for prioritization, referral, and active list management purposes).The comparable database provides data element and			
analysis.Image: comparable database provides agency- and project-level reporting capabilities for use by comparable database users beyond HUD- and federal partner-required reports (client-served reports, dashboards).The comparable database provides the ability to manage data by various and multiple funding sources.The comparable database has coordinated entry process reports available (including reports for prioritization, referral, and active list management purposes).The comparable database provides data element and			
The comparable database provides agency- and project-level reporting capabilities for use by comparable database users beyond HUD- and federal partner-required reports (client-served reports, dashboards).The comparable database provides the ability to manage data by various and multiple funding sources.The comparable database has coordinated entry process reports available (including reports for prioritization, referral, and active list management purposes).The comparable database provides data element and			
project-level reporting capabilities for use by comparable database users beyond HUD- and federal partner-required reports (client-served reports, dashboards).The comparable database provides the ability to manage data by various and multiple funding sources.The comparable database has coordinated entry process reports available (including reports for prioritization, referral, and active list management purposes).The comparable database provides data element and			
comparable database users beyond HUD- and federal partner-required reports (client-served reports, dashboards).The comparable database provides the ability to manage data by various and multiple funding sources.The comparable database has coordinated entry process reports available (including reports for prioritization, referral, and active list management purposes).The comparable database provides data element and			
partner-required reports (client-served reports, dashboards).Image: database provides the ability to manage data by various and multiple funding sources.The comparable database has coordinated entry process reports available (including reports for prioritization, referral, and active list management purposes).Image: database has coordinated entry process reports available (including reports for prioritization, referral, and active list management purposes).			
dashboards).Image: database provides the ability to manage data by various and multiple funding sources.The comparable database has coordinated entry process reports available (including reports for prioritization, referral, and active list management 			
The comparable database provides the ability to manage data by various and multiple funding sources.The comparable database has coordinated entry process reports available (including reports for prioritization, referral, and active list management purposes).The comparable database provides data element and			
manage data by various and multiple funding sources.The comparable database has coordinated entry process reports available (including reports for prioritization, referral, and active list management purposes).The comparable database provides data element and	· · · · · · · · · · · · · · · · · · ·		
The comparable database has coordinated entry process reports available (including reports for prioritization, referral, and active list management purposes).The comparable database provides data element and			
process reports available (including reports for prioritization, referral, and active list management purposes). The comparable database provides data element and			
prioritization, referral, and active list management purposes).The comparable database provides data element and			
purposes).			
The comparable database provides data element and			
	response category definitions within the workflow for		

Other Common Helpful Features	\checkmark	Checklist Notes
comparable database users.		
The comparable database allows for comparable database users to reset their passwords without comparable database administrator assistance.		

This resource is prepared by technical assistance providers and intended only to provide guidance. The contents of this document, except when based on statutory or regulatory authority or law, do not have the force and effect of law and are not meant to bind the public in any way. This document is intended only to provide clarity to the public regarding existing requirements under the law or agency policies.